

By-Law Discussion Guide

To facilitate discussion of your proposed new by-law or revisions to an existing by-law, please consider the following questions:

- 1. If everything covered by your proposed new by-law or revision to an existing by-law were working perfectly, what would be happening?**

What would people be doing? What outcomes would be achieved? How do those outcomes support the goals of the Town?

- 2. What problem is the proposed new by-law or revision to an existing by-law intended to address?**

What current outcome is different than the one you'd like to see? What's not operating the way it should? How do you know?

- 3. How will the proposed new by-law or revision to an existing by-law address the problem?**

Who will probably be affected? Will there be an impact on other Town organizations, committees, or boards? Will something need to be done differently? How difficult or easy do you think that change will be to make? Will the change require that other changes be made?

What do you estimate the financial impact to be? How will costs be funded?

- 4. How will this new by-law or revision to an existing by-law be implemented?**

Who will be responsible for enforcement? Will special training be required? What are the penalties for non-compliance?

- 5. Is your new by-law or revision to an existing by-law expressed in everyday language that ordinary people can understand?**

Would voters reading your proposed new by-law or revision to an existing by-law understand the purpose and probable outcome? Will the people whose actions or requests are covered by the by-law understand what they need to do?